

VEHICLE REGISTRATION PROCESS FOR STUDENTS



Overview

If you plan to bring a car to campus, you must register your vehicle and obtain a parking decal. Please submit this form no later than 30 days before the semester begins.

FEES

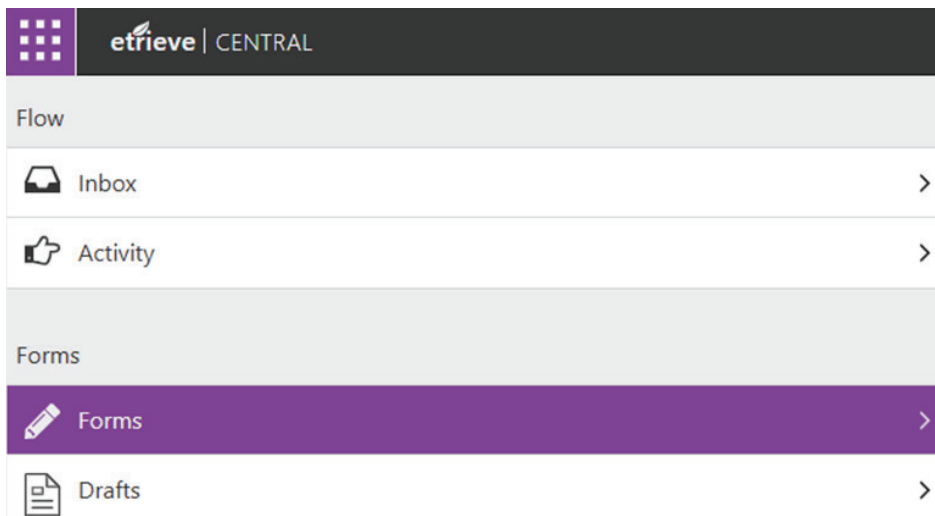
- **Resident Students: \$80**
- **Commuter Students: \$60**

Online Registration Process

1. Access the Online Form

- Complete the online vehicle registration form using this link.
- Log in with your Saint Leo Portal ID and password.
- For best results, use **Internet Explorer** for compatibility.

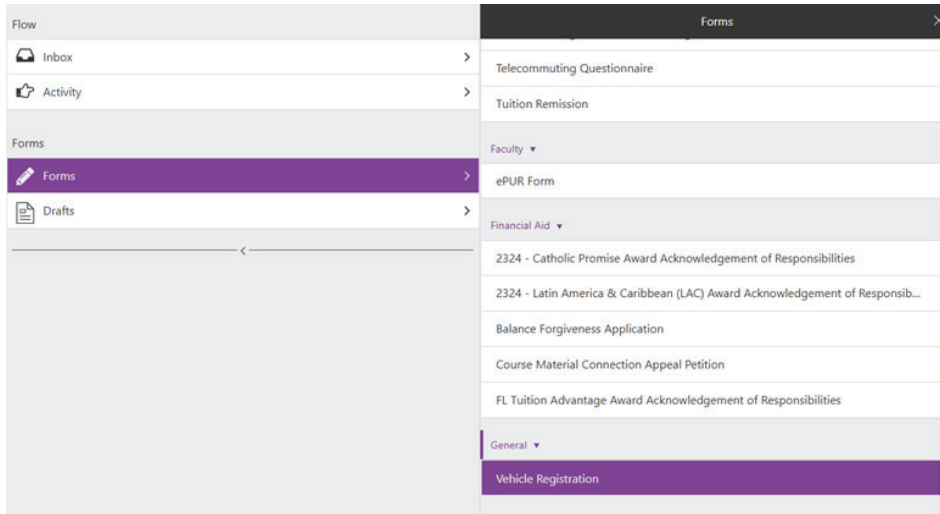
Click on **Forms**.






Vehicle Registration Process for Students

Locate the General drop-down menu and select **Vehicle Registration**.



Fill out the required information.



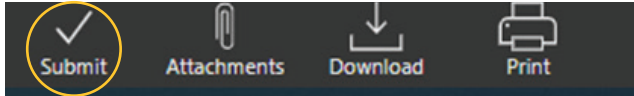
Vehicle Registration

First Name	Last Name	Student ID	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	Email		
<input type="text"/>	<input type="text"/>		
Faculty/Staff	<input type="text"/>		
<u>Vehicle Information</u>			
Vehicle Type	<input type="text"/>		
Vehicle Year	Vehicle Make	Vehicle Model	Vehicle Color
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
License Plate Number	State		
<input type="text"/>	<input type="text"/>		

By purchasing a Saint Leo University parking decal, I understand that parking on campus is at my own risk and that the University is not responsible for any loss or damage to my vehicle while on Saint Leo University property. I acknowledge I have read and understood Saint Leo University parking policies and agree to follow the rules outlined in the Parking Handbook. I understand that if I violate the parking rules on campus that I am subject to fines and that my vehicle may be booted or towed for multiple or severe violations and I may lose my parking privileges. I understand that fees may be assessed to my university account or as an employee may be taken via payroll deduction. I authorize Saint Leo University to use any credit from my Financial Aid received through Title IV or other programs to cover decal purchases and or parking citations.

By clicking submit below, I agree that information provided is correct and that I also agree to the terms outlined above

Click **Submit** at the bottom of the screen.



2. Receive Decal

- The decal fee will be billed to your account after registration.
- Your decal will be available for pick-up upon your arrival on campus.

Important Reminder

Registering your vehicle online helps you avoid long lines at the start of the semester. Ensure your vehicle has a valid parking decal to park on campus without issues.